Welcome to
Benecurv

We look forward to working with you in developing your app.

1. Review the timeline and let us know if you have any questions.
2. Review the App checklist.
3. Review the additional icons information to see if you would like to include those in your app.
4. Complete the new app set up form and send us your benefit guide along with any other supplemental documents you would like to include in your app.

Your Client Engagement Manager is:

Madeleine Wiklund
Contact Information: mwiklund@benefitsapp.com
Phone Number: 443-844-4598

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App Setup Timeline

Timeline is subject to change based on client approval timing and complexity of the app.

Week 1

Client reviews the app checklist to determine what to include in the app.

Client sends benefit guide, supplemental documents and the app set up form.

Client sends census file if needed.

Benecurv develops the App and creates a test user.

Week 2

Client reviews the App and notifies Benecurv of any changes.

Benecurv develops launch materials – poster and launch email.

Benecurv releases the App to the client for final review.

App approval and launch.

App Setup Checklist
Use this checklist to consider the information you want
to feature in your app...

Benefits Information Sections

Benefits
Welcome - PDF
Full Benefit Guide - PDF
Open Enrollment
    Enrollment Process - PDF
    Eligibility - PDF
    Enroll Online - Link to Web

Medical
Medical Overview - PDF
Medical Summary - PDF
Find a Doctor - Link to Web
Prescription Information
Supplemental Information

Dental
Dental Plan Overview - PDF
Find a Dentist - Link to Web

Vision
Vision Plan Overview - PDF
Contact Vision Provider - Link to Web

Income Protection
Life and AD&D - PDF
Disability - PDF
HSA - PDF
Retirement - PDF
FSA - PDF

Wellness
Health & Wellness Info
Health & Wellness Coach
Click to call Health Coach

Quicklinks Section

Contact Plan Admin
Please supply full name, email, and
phone number for contact.

Benefits Contacts
This is a list of all contacts found
throughout the benefit guide and any
other contact you would like to give
quick access to.

My ID Cards
Employees can upload digital versions
of their ID cards for quick access.

National Day Calendar
Calendar included in every app that in-
cludes nationally celebrated days.

Next Steps

Email all benefits information PDF files
to **production@benefitsapp.com**

Follow FTP directions to send secure
census data.

Send high resolution logo file to
production@benefitsapp.com

Work with your engagement manager to see which features will benefit your
company, and customize your app to be exactly what you need.

Benecurv Icons

Additional icons you may want to include in your app.

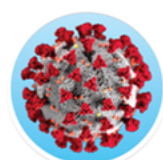|					
Benefit Guide	My Benefits	Medical	Dental	Vision	Income Protection
Employee Assistance Program	Life Insurance	Accident Insurance	Prescriptions	Wellness	Retirement
Identity Theft	Flexible Spending Account	Health Reimbursement Account	401k	Pet Insurance	Telehealth
Company Website	Legal Insurance	Commuter Insurance	Employee Handbook	Open Enrollment Videos	ID Cards Medical, Vision, Dental
98Point6	Covid Survey	Vaccine Cards	Covid Test Results	Authorization Forms	HIPAA Forms
Payroll / PTO	ScriptSourcing	Quality Care Connect	Benefit Rates	Surveys	Travel Insurance

New App Setup Form

Complete the following for each new app.

Company Name/ Logo: _____

Note: For logo please link to the website with the company logo, or attach a screenshot or a .jpg file.

Contact Plan Administrator:

Name: _____

Phone Number: _____

Email: _____

Company Website: _____

Note: This can be your website or company specific.

Files To Send:

☐ PDF Benefits Guide

ID Cards:

☐ Use Upload link for members to upload themselves

☐ Send Sample ID card (Census will populate fields)

*Please attach a PDF of the ID cards you would like to have included in the app.

Please note: *the name you will use on your census to identify ID cards.*

Icons to Include:

☐ Medical ☐ Dental ☐ Vision

☐ Life & Disability

☐ Additional Benefits i.e. 401K, Travel, Pet Insurance (See Checklist and Icon flyer)

_____

_____

_____

_____

☐ Census File

Timing of ongoing census file: ☐ Weekly ☐ Monthly ☐ Other: _____

Upload census here: https://benefitsapp.com/sftp/

Note: Please ensure company name is in the census file name when uploading.